



Join Working Within as a full-time Associate Consultant!

Job Title: Associate Consultant

Location: Denver, CO (Hybrid: Remote with some in-person requirements)

Type: Full-Time | Salaried | Exempt

About Working Within

Working Within helps non-profit leaders access capital by serving as fractional fundraising executives for social entrepreneurs committed to building community wealth. We partner with organizations to drive new revenue growth, leveraging our deep market knowledge and commitment to social impact.

Position Overview

We are seeking a highly motivated Associate Consultant to support our work with mission-driven organizations. This role is ideal for a strategic thinker who is passionate about fundraising, nonprofit sustainability, and community development. As an Associate Consultant, you will collaborate with clients, conduct research, develop fundraising strategies, maintain communication, and contribute to revenue growth for organizations advancing economic mobility.

Applications will be reviewed continuously until we find the best fit for this role.

Key Responsibilities

- Assist in the development and execution of fundraising strategies for nonprofit clients
- Conduct prospect research on potential funders, including foundations, corporations, and major donors
- Support grant writing and proposal development
- Analyze nonprofit financials, funding landscapes, and organizational readiness for fundraising



- Provide project management support, ensuring timely completion of deliverables
 - Collaborate with senior consultants to design and implement fundraising campaigns
 - Assist in client communication, including meeting preparation, notetaking, and follow-up
 - Document client testimonials and stories of impact for internal case studies and directories
 - Attend and help facilitate fundraising and partner meetings
 - Track deliverables, tasks, and time in ClickUp
 - Travel up to 30% for client meetings and community events
-

Minimum Qualifications & Experience

- 2+ years in consulting, communications/marketing, nonprofit management, fundraising, grant writing, or related fields
 - Strong research, writing, and analytical skills
 - Ability to synthesize complex information into actionable recommendations
 - Familiarity with nonprofit financials and fundraising best practices
 - Excellent verbal/written communication and interpersonal skills
 - Self-motivated, detail-oriented, and capable of managing multiple projects
 - Experience with project management (ClickUp preferred) and time-tracking tools
-

Preferred Qualifications

- Passion for increasing capital access to nonprofit and social impact leaders
 - Experience working with social impact organizations
 - Knowledge of the philanthropic and corporate funding landscape
 - Prior consulting experience or managing multiple nonprofit clients
 - Grantwriting expertise
-

Key Behaviors & Values

- Seeks purpose-driven work and sees this role as part of a greater mission
- Comfortable with ambiguity and confident proposing solutions
- Willing to roll up their sleeves and do what needs to be done



- Resourceful, self-managing, and eager to learn from others
 - Thrives in a dynamic, startup-like environment
 - Embraces remote work through accountability, not passivity
 - Proactive in communication, even with leadership
 - Motivated by client success and long-term company growth
-

Compensation & Benefits

Total Compensation Includes:

- Salary range: \$65,000 - \$70,000, based on experience
 - Profit and performance-based year-end bonuses
 - Medical, dental, and vision benefits
 - Employer-sponsored retirement plan
 - \$250 annual professional development stipend
 - \$500 annual tech stipend
 - \$250 annual wellness stipend
 - Paid time off, sick leave, birthday leave
 - Winter office closure (last two weeks of December through first week of January)
 - 24 hours of paid volunteer time annually
 - Hybrid flexibility and travel opportunities
 - Annual 501(c)(3) donation match (up to 5% of company profits)
-

How to Apply

Interested candidates should submit a resume, cover letter, and a 1–2 minute introductory video via [this form](#). Applications will be reviewed on a rolling basis.

Hiring Process

1. **Introduce Yourself:** Share an introductory video about yourself no more than 2 minutes and why you want to work here



2. **Fit Interview:** 30-45 minutes with the CEO to assess alignment and professional experience
3. **Case Interview:** 60 minutes evaluating real-time problem-solving and critical thinking
4. **Work Samples:** Submit a previous writing sample or any relevant communications deliverables
5. **Final Interview:** Final interview with a small group of Working Within advisors
6. **Final Offer:** Receive your formal offer with salary, benefits, and start date